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TRADE AND DEVELOPMENT BOARD
Thirty-seventh session
Second part
Geneva, 11 March 1991
Item 1(a) of the provisional agenda

ADOPTION OF THE AGENDA AND ORGANIZATION OF THE WORK OF THE SESSION

Organization of the work of the session

Addendum

1. The annotated provisional agenda for the second part of the thirty-seventh session of the Board is contained in TD/B/1278 and Add.1.

2. The organization of work, as proposed in this note, was considered and approved at the Consultations of the Secretary-General of UNCTAD on 8 February 1991.

Pre-session consultations

3. The Board's attention is drawn to paragraphs 20 and 21 of the report of the Ad hoc Intergovernmental Working Group on the In-depth Study of the United Nations Intergovernmental Structure and Functions in the Economic and Social Fields (TD/B/1154), which read:

> "20. During the week preceding a session of the Trade and Development Board or of a main Committee, informal pre-sessional consultations should be held between representatives of interested member States and regional co-ordinators on organizational matters and, when appropriate, on substantive issues; this period could also be used by groups for internal substantive preparations. The President or President-designate in the case of the Board, and the outgoing Chairman in the case of a main Committee, should be associated with these consultations.
>
> "21. The informal briefing meetings of the secretariat with representatives of interested member States and regional co-ordinators to provide information on the issues to be dealt with, should be held two weeks before the commencement of a session of the Trade and Development Board or of a main Committee."

4. At the Consultations of the Secretary-General of UNCTAD on 14 December 1990, it was agreed that the period 4 to 8 March 1991 should be used for informal pre-sessional consultations prior to the second part of the thirty-seventh session of the Board. These consultations will take place on 7 and 8 March 1991.

Duration of the session

5. The session will open at 11 a.m. on Monday, 11 March 1991 in Room XX of the Palais des Nations. It is scheduled to close on Friday, 22 March.

6. In connection with the conduct of meetings, the attention of the Board is drawn to the report of the Ad hoc Intergovernmental Working Group (TD/B/1154), in particular the paragraphs relating to the methods of work of the Intergovernmental machinery of UNCTAD, which read as follows:

> "23. Every effort shall be made to commence all UNCTAD meetings within fifteen minutes of the time posted for the meeting. If the presiding officer does not find this feasible, he shall inform the meeting of a new starting time, or reschedule it for at least three hours later.
>
> "24. Apart from the last regular day of a session, no meeting should be scheduled to begin after 4 p.m. or continue after 6 p.m.
>
> "25. On the last regular day of a session, the final meeting should be scheduled at the latest for 6 p.m. and should not continue beyond 9 p.m.
>
> "26. At sessions of the Trade and Development Board, and of the main Committees, every effort should be made to observe a time limit of ten minutes for statements by individual delegations and the secretariat.
>
> "27. If necessary, during the week succeeding a session of a main Committee, a final plenary meeting may be held solely to adopt the draft report of the session.
>
> "31. Reports of meetings should be kept within the limit of 32 pages. Such reports should contain brief summaries of the main points covered, together with a summary of proceedings."

Establishment of Sessional Committees and allocation of items

7. It will be recalled that Board decision 338 (XXXIII) inter alia:

> "3. Decides that
>
> (a) Pursuant to Conference resolution 95 (IV) and Board decision 186 (XIX), the question of trade relations among countries having different economic and social systems would be allocated to a sessional committee at the second part of the session;
>
> (b) Pursuant to Board resolution 226 (XXII), the question of protectionism and structural adjustment would be allocated to a sessional committee at the second part of the session;

(c) The allocation of all other items would be determined through consultations of the Secretary-General of UNCTAD with regional group co-ordinators ..."

8. It will also be recalled that, in approving the provisional agenda for the second part of its thirty-seventh session (780th plenary meeting on 12 October 1990), the Board endorsed an understanding, read out by the President, concerning future treatment by the Board of relevant trade issues pertaining to the countries of Eastern Europe, in which it was recorded that: "It is therefore the view of member States that a separate Board item on trade relations among countries with different economic and social systems is no longer required.".

9. The Board might wish to establish two Sessional Committees, for the consideration of the following items:

Sessional Committee I

Item 2 Protectionism and structural adjustment and, in conjunction therewith, outcome of the Uruguay Round on developments and issues of particular concern to the developing countries, in accordance with paragraph 105 (8) of the Final Act of UNCTAD VII

Sessional Committe II

Item 4 United Nations Programme of Action for African Economic Recovery and Development 1986-1990: UNCTAD's intergovernmental input into the General Assembly's final review and appraisal of the implementation of the Programme of Action in 1991

Item 5 Review of progress in the implementation of the Programme of Action of the Second United Nations Conference on the Least Developed Countries
- UNCTAD's contribution to the follow-up of the Programme of Action

Plenary

10. All items not allocated to a Sessional Committee will be considered in Plenary. All resolutions, decisions or conclusions agreed by the Sessional Committees will also be referred to Plenary for adoption.

Allocation of items

11. The allocation of items, as suggested by the Secretary-General of UNCTAD, is contained in annex I to the present document.

Tentative timetable of meetings

12. The tentative timetable contained in annex II to the present document is based on the availability of facilities during normal working hours, Monday to Friday, when services are available for up to three simultaneous meetings.

Annex I

Suggested allocation of items

PLENARY	
1(a)	Election of the President of the TDB
1(b)	Adoption of agenda and organization of work
1(c)	Credentials
1(d)	Provisional agenda for TDB XXXVIII (first part)
1(e)	Provisional agenda for TDB S-XVII
1(f)	Designation of President of TDB XXXVIII
3	UNCTAD VIII
6(a)	Implementation of Declaration on International Economic Co-operation
7	Other matters requiring action by TDB - Committee on Commodities
8(a)	New States members
8(b)	Board/Committee memberships
8(c)	IGOs
8(d)	NGOs
8(e)	Calendar of meetings
8(f)	Financial implications
9	Other business
10	Adoption of the report of the Board
	Report of Sessional Committee I
	Report of Sessional Committee II

SESSIONAL COMMITTEE I
Election of Vice-Chairman-cum-Rapporteur
2. Protectionism and structural adjustment (including Uruguay Round)

SESSIONAL COMMITTEE II
Election of Vice-Chairman-cum-Rapporteur
4. Africa
5. LDCs

Trade and Development Board
Thirty-seventh session
Second part

Annex II
Tentative timetable of meetings
First week (11 - 15 March 1991)

MONDAY 11th	TUESDAY 12th	WEDNESDAY 13th	THURSDAY 14th	FRIDAY 15th
11 a.m. Opening of session 1(a) Election of President of TDB 1(b) Adoption agenda and org. of work 8(a) New SMs 8(b) Board/Committee memberships Sessional Committee I Election of Chairman Sessional Committee II Election of Chairman	Group meetings	Group meetings	Group meetings	Group meetings
3 p.m. BUREAU followed by 4 p.m. PLENARY Statement SG/UNCTAD Any other general statements	3 p.m. PLENARY 8(c) IGOs 8(d) NGOs 7 Other matters requiring action by TDB - Cttee on Commodities Sessional Committee I Election V-Chairman-cum-Rapporteur Organization of work Sessional Committee II Election V-Chairman-cum-Rapporteur Organization of work	3 p.m. PLENARY 6(a) GA Declaration Sessional Committee I 2 PSA	3 p.m. PLENARY 3 UNCTAD VIII Sessional Committee I 2 PSA Sessional Committee II 4 Africa	3 p.m. PLENARY (if required) Sessional Committee I 2 PSA Sessional Committee II 4 Africa 5 LDCs

Second week
(18 - 22 March 1991)

MONDAY 18th	TUESDAY 19th	WEDNESDAY 20th	THURSDAY 21st	FRIDAY 22nd
Group meetings	Group meetings	Group meetings	Group meetings	Group meetings
	3 p.m. BUREAU (Credentials)	Informal Consultations (as required)		PLENARY 1(c) Credentials Report of Sessional Committee I Report of Sessional Committee II Draft texts emanating from Sessional Cttees 3 UNCTAD VIII 1(d) Prov. agenda for TDB 38/I 1(e) Prov. agenda for TDB S-XVII 1(f) Designation of President TDB 38 8(e) Calendar 8(f) Financial imps. 9 Other business 10 Adoption of report
Sessional Committee I 2 PSA	Sessional Committee I 2 PSA		Sessional Committee I Adoption of report	
Sessional Committee II 5 LDCs	Sessional Committee II (if required)	Sessional Committee II Adoption of report		